

MINUTES

Tuesday May 20, 2025

Meeting opened at 6:30 PM by Mayor Stiles with the Pledge to the Flag. In attendance were Mayor Jeffrey S. Stiles, Trustees Ian M. Feulner and K. Don Brigham, DPW Superintendent Wayne B. Valentine, and Clerk-Treasurer Melissa F. Gregory. Also in attendance were Noelle Adamoscheck (Historic Cherry Valley Businesses and 25 Main Collective), Ellen LaSalle and Margaret Lettis (residents).

Approval of the April 21, 2025 minutes as members received in final written form. It was upon motion of Trustee Brigham, seconded by Trustee Feulner, unanimously carried, to accept the minutes as written.

TREASURER'S REPORT

Checking Account		4/30/25 Balance
General		\$ 136,115.76
Water		\$ 19,243.27
Total Fund		\$ 155,359.03
Trust & Agency		\$ 8.46
Village of Cherry Valley Baseball League		\$ 1,472.94
Savings Accounts		4/30/25 Balance
Water System Repair Reserve		\$ 2,989.50
Cemetery Capital Reserve		\$ 11,160.02
Unemployment Insurance Reserve		\$ 2,705.71
Water Debt Service Reserve		\$ 21,572.65
Parks & Recreation Reserve		\$ 3,670.61

General Fund Savings		\$ 25,849.52
	Water	Taxes
Taxes and Water Unpaid 4/1/2025	\$ 15,856.61	\$0.00 (sent to the county on 11/14/24)
Paid in April	\$ 1,230.78	\$0.00 (sent to the county on 11/14/24)
Adjusted in April	\$ 0.00	\$0.00 (sent to the county on 11/14/24)
Billed in April	\$ 0.00	\$0.00 (sent to the county on 11/14/24)
Unpaid 5/1/2025 *and sent to the county to be added to taxes	\$ 14,451.83	\$0.00 (sent to the county on 11/14/24)

It was upon motion of Trustee Feulner, seconded by Trustee Brigham, unanimously carried, to accept the report as given.

GUESTS

Noelle Adamoscheck, representing the Historic Cherry Valley Businesses, came to confirm final details of the upcoming weekend's events for the "Spring into Summer Festival". She also discussed with the board about the sidewalk in front of her business, as well as a ramp being built for her new business opening this summer, "Coffee and Crumb Café". A collaboration of websites was discussed as well, with a plan to meet at a later date to look at details for this.

Local residents, Ellen LaSalle and Margaret Lettis, came to bring the boards' attention to their increased concerns about the stream. They reported concerns of its smell, increased risk of property damage (for them and others), and a potential for health hazards. They inquired about having the stream dredged however, the board noted that this would be entering on private property to do so and legally that is not something the Village can do. It was discussed to have the women contact DEC again about getting permits to work in the stream (as they already had multiple times) to follow up and see what they could do to help. Mayor Stiles stated we could also contact DEC and have our Village Attorney look into laws regarding this issue and having the stream dredged.

OLD BUSINESS:

“10,000 Trees...And Growing!”:

Trustee Feulner lead another discussion and update on the “10,000 Trees...And Growing!” program via National Grid. He met with Ricky DeAngelo and noted that they are still in the planning phase of determining tree type, quantity, and potential locations throughout the Village. It was mentioned about the trees that were planted in boxes, years ago, around the Village, and how this may be another option to pursue (outside of the program). It was determined that this will be a long-term project to be potentially completed in the coming year.

Social Media Usage:

Trustee Feulner has been heading the work on getting the Village of Cherry Valley Facebook page switched over to current member(s). At this time he is able to access and post on the page, but the full switch-over is still being looked into.

Safety/Building Inspector:

Mayor Stiles reported that he spoke with Ricky DeAngelo regarding the potential of being our Safety/Building Inspector for the 2025-2026 Village year, in which he agreed to.

Miscellaneous:

Clerk-Treasurer Gregory reported that a local resident stopped in to discuss some concerns they had regarding their water lines. The board discussed the matter and agreed to contact Steve Gridley for further help in this matter.

Items typically covered at the organizational meeting, but were not this year, are noted below:

- (A) The fee for bounced checks will remain at \$20.00. Upon notice of a bounced check, the owner of the check will be issued a new bill that will contain their original charge, the bounced check fee, and any penalties/late fees that are applicable at the time.
- (B) The fee for non-Village-related copies will remain at \$0.25 per page.

Official TV/Radio Station(s):

Clerk-Treasurer Gregory noted that she and Deputy Clerk-Treasurer Bouboulis had done research (per the prior board’s request) into which TV/radio station(s) would be available for us to utilize in case of large notices needing to be put out. Channels 2 & 10 were both found to have easy access to getting information to the stations and then to the people. It was upon motion of Trustee Brigham, seconded by Trustee Feulner, unanimously carried,

RESOLVED:

That Channel 2 and Channel 10 TV/Radio stations will be the official TV/Radio stations for the Village of Cherry Valley.

Health Savings Account & Direct Deposit:

At the April 21, 2025 Board Meeting, the topics of looking into a Health Savings Account and direct deposit for employees was discussed. At this time, Mayor Stiles has decided to table the discussion of the HSA until further notice. In regards to utilizing direct deposit for employees, it was mutually agreed on that we should wait to pursue this option until a new software program has been potentially purchased.

NYCLASS Equipment Repair Reserve Fund:

Clerk-Treasurer Gregory noted that this subaccount has not yet been created in NYCLASS for the Village. She requested confirmation of how much to move from the NBT and/or current NYCLASS accounts into that fund. It was confirmed that we will move \$25,000.00 into the NYCLASS subaccount "Equipment Repair Reserve". This account will then serve to help pay for new vehicles for the DPW as needed.

Donation:

Clerk-Treasurer Gregory noted that in March, Mr. and Mrs. Stuart & Lois Collier donated \$50.00 to our Village cemetery in memory of Mrs. Collier's great grandparents (John and Regina Wick). They thanked the Village too, "for the beautiful care that is given to the cemetery."

NEW BUSINESS:

DPW Report:

DPW Superintendent Valentine reported the cemetery entrance repairs project has been completed. It was noted that an additional sign should be placed at the main cemetery entrance (where the repairs were done) noting a maximum height limit.

A homeowner whose property borders that of the cemetery has asked if they can remove the chain-link fence on that border, as it makes working on their house quite difficult. The board discussed this and noted an agreement could be made that if the homeowner pays for a new fence (split-rail was their request), then we (the Village) will take down the chain-link fence. Further details to be determined.

Hydrant flushing commenced on May 15th by the DPW and it's reported that there is no major change at this time. Well pump #1 for the Well House is showing signs of slowing down and further assessment will need to be done before next steps are determined.

Upgrades to the Park and Ride (next to Red Point Builders) were discussed. Such upgrades discussed were solar pole light, free parking signs (at the edges of town), including another bus stop for the Gus the Bus route, and painting lines to more clearly delineate that it is indeed a parking lot. Further research into the costs and feasibility will continue.

DPW Valentine also reported that the Village Dump Truck will be in the Memorial Day Parade and has invited the board and office members to ride in the back on the parade route.

Clerk-Treasurer Report:

Donations for Village flowers have been made by Mr. and Mrs. Edward Harvey (hanging baskets) and Mr. and Mrs. Louis Guido (potted flowers).

The cremation burial of AliceMae & George Alverson was brought up, as their daughter called regarding questions of container type and price. The board agreed that cardboard is a suitable “rigid” container for burial. For pricing, it was agreed that the price will reflect that of an “out of town resident” per the pricing and information sheet.

American Power and Gas contacted Clerk-Treasurer Gregory and inquired about our switching to them for our supplier, rather than National Grid. The board agreed to keep and/or switch all our suppliers to be National Grid.

We received approval to split the monies from the sale of 8 Genesee Street between Village General and Village Water accounts. It was upon motion of Trustee Brigham, seconded by Trustee Feulner, unanimously carried,

RESOLVED:

That the monies received from the sale of 8 Genesee Street will be split evenly in half between the general and water accounts.

It was noted that the office had to move monies (\$10,000.00) from our NYCLASS Village General Checking Account into that of our equal NBT account. The reason for the transfer need is that CHIPS funding has not yet been received for the purchase of the new compact excavator back in November of 2024. Those funds are reported by NYSDOT Regional CHIPS Representative, Kahna Beers, to be sent for the next installment in June.

There is an IIMC (International Institute of Municipal Clerks) Educational Training program in July that Clerk-Treasurer Gregory feels she would benefit from. The board discussed and agreed to pay for her to attend. There is a potential to receive scholarship funds to help offset the cost of attending which will be looked into.

Another software demo will take place with Edmunds GovTech this Friday 5/23/25. Clerk-Treasurer Gregory and Trustee Brigham will be taking part in this virtual demo and reporting back to the board.

Adam Critti from Casella Waste Management in Oneonta will be coming tomorrow morning (Wednesday 5/22/25) to discuss next steps in implementing the upcoming two-year contract.

Weekend burials were discussed and it was clarified that the \$400 charge is for the day of the burial. If one worker is there they will receive the full payment, whereas if they are both in attendance and needed then the payout will be split in half equally.

Finances:

Approval of the 2025-2026 Budget:

It was upon motion of Trustee Feulner, seconded by Trustee Brigham, unanimously carried, to approve the budget in its final presented form.

Audit of Claims:

After review by the board, it was upon motion of Trustee Brigham, seconded by Trustee Feulner, unanimously carried, to make payment on paid bills and budget amendments and modifications as follows:

General Fund	Ch. #s 16525-16564	\$ 20,211.41
Water Fund	Ch. #s 16525-16564	\$ 4,384.24
Total Fund	Ch. #s 16525-16564	\$ 24,595.65
Trust and Agency	Ch. #s 2065-2066 & Auto Deductions	\$ 3,675.67
Agency Fund (Youth Baseball)		\$ 419.98

Budget Modifications 2024-2025			
To	Amount	From	Amount
A1410.1	\$ 2,416.00	A1990	\$ 2,416.00
A1490.1	\$ 332.00	A1990	\$ 332.00

A4020.1	\$ 50.00	A1990	\$ 50.00
A5110.1	\$ 1,520.00	A1990	\$ 1,520.00
A5132.4	\$ 1,349.00	A1990	\$ 1,349.00
FX8340.1	\$ 36.51	FX1990	\$ 36.51

Adjournment:

The meeting adjourned at 9:05 p.m. upon motion of Trustee Brigham, seconded by Trustee Feulner, unanimously carried.

Respectfully Submitted,

Melissa Gregory, Clerk-Treasurer

May 29, 2025